

BIHS Education Committee Chair Vacancy

Application Terms and Conditions

1. Purpose of the Role

To lead the design and implementation of innovative educational programmes which include promoting education and awareness about hypertension management and prevention across the UK and Ireland. The Chair will lead the planning, organising, and delivering educational initiatives and resources.

2. Eligibility Criteria

To be eligible for this role, applicants must have:

- an advanced degree in Medicine, Nursing, Public Health, or a related health or scientific discipline;
- a current BIHS membership and be in good standing;
- significant experience in hypertension education, clinical practice, or academic teaching;
- demonstrated leadership and management experience within an educational or professional development context;
- excellent communication, presentation, and stakeholder engagement skills;
- an active interest in public health, hypertension, and education;

Applicants must also:

- be committed to the aims and values of the BIHS;
- be able to dedicate sufficient time and energy to the role, as per the terms of reference;
- agree to abide by the BIHS Education Committee terms of reference, policy and code of conduct;
- be able to convene and Chair at least 4 meetings per year.

The following personal attributes are desirable:

- Strong commitment to the mission, values, and educational goals of the BIHS
- Collaborative, inclusive, and strategic leader
- Willingness to dedicate the time and effort required to fulfil the responsibilities of the role.

3. Responsibilities

The successful applicant's key responsibilities will include:

Committee Leadership and Governance:

- Carry out the strategy of the BIHS as decided by the Executive Committee;

- Convene and Chair scheduled committee meetings (virtual or in-person), at least four during the course of each year
- Report regularly to the BIHS Executive Committee on committee activities, outcomes, and strategic priorities.
- Uphold BIHS's mission and ethical standards.

Educational Programme Development and Delivery:

- Lead the development, organisation, delivery and evaluation of a range of educational initiatives across primary and secondary health care to improve knowledge and skills in the prevention, detection and management of hypertension and related diseases
- Lead on the development and delivery of educational events
- Ensure educational content is evidence-based, clinically relevant, and accessible to diverse audiences.
- Oversee the creation of new learning initiatives to address emerging training needs in hypertension care.
- Attend the BIHS Annual Scientific Meeting

Strategic and Scientific Leadership:

- Contribute to shaping the scientific and clinical agenda of the Society, ensuring education aligns with BIHS strategic priorities and emerging trends in hypertension management.
- Collaborate with the Blood Pressure Technology, Research and Guideline Committees to ensure coherence between education, science, and practice.
- Represent BIHS at national and international meetings, conferences, and collaborative forums related to hypertension education and professional development.
- Liaise with stakeholders, including healthcare professionals, educators, and the public.
- Lead on promotional activities related to education campaigns.
- Publicise widely the educational activities of the BIHS

Collaboration and Continuous Improvement:

- Work closely with the BIHS Education Committee and other relevant groups to maintain consistency and quality across all educational outputs.
- Collaborate with other societies and organisations to promote educational activities in hypertension and related diseases across the multi-professional health care team

- Support the identification and mentoring of future educational leaders within the BIHS
- Develop and co-ordinate a cluster approach to teaching and learning in hypertension and related diseases, with a particular focus on primary care. This will include the appointment of BIHS Education Ambassadors who will take the teaching and learning to healthcare facilities
- Develop and regularly update and review BIHS educational content on a variety of topics in hypertension and related diseases as well as BIHS educational materials and accreditation frameworks.
- Develop e-learning as a mode of delivery in the teaching and learning of topics in hypertension and related diseases
- Explore the validation of a UK Specialist Accreditation Programme in hypertension including curriculum design, assessment and quality assurance

4. Commitment

Committee members are expected to commit to the role for a period of 3 years, with an estimated time commitment of 2-4hrs/month. Extensions or adjustments to the commitment period will be mutually agreed upon as needed.

5. Conduct and Professionalism

- Committee members must act in a professional and respectful manner when representing BIHS.
- Confidentiality must be maintained regarding any sensitive or proprietary information.
- Any conflicts of interest must be disclosed to the Executive Committee by completing a form on a regular basis.

6. Support and Supervision

- The Chair will report to the Executive Committee.
- Resources necessary to fulfil the role will be provided.
- Regular feedback will be given to ensure the Chair feels supported and valued.

7. Reimbursement

This is an unpaid voluntary role. However, BIHS will reimburse reasonable expenses incurred in the performance of the role, such as travel or materials, in accordance with the BIHS Expense Policy.

8. Termination of Agreement

Either party may terminate the agreement at any time with reasonable notice. Grounds for termination include:

- Failure to meet the agreed-upon responsibilities.
- Breach of confidentiality or conduct unbecoming for a representative of BIHS.

9. Equal Opportunities

BIHS is committed to fostering a diverse and inclusive environment. Applications are welcomed from individuals of all backgrounds, regardless of age, gender, ethnicity, disability, or religion.

10. Acceptance of Terms

By accepting the role, the new Chair agrees to adhere to these terms and conditions and work collaboratively towards achieving the goals of the BIHS Education Committee.